Certification Information

The School of Electrical Engineering and Computer Science (EECS) offers the following degrees: Bachelor of Arts in Computer Science (BA CptS), Bachelor of Science in Computer Science (BS CptS), Bachelor of Science in Computer Engineering (BS CptE), Bachelor of Science in Electrical Engineering (BS EE), Bachelor of Science in Software Engineering.

Also offered are minors in the following: Computer Science, Computer Engineering, Electrical Engineering, Software Engineering.

Please read the following information regarding certification into one of the EECS degrees or minors offered.

1. When to Apply for Certification: Students should apply for certification using this electronic application prior to December 1 for the fall certification cycle, May 1 for the spring certification cycle, or alternatively August 1 for the summer certification cycle. This should be done as soon as student meet the requirements as certified status is a required prerequisite for nearly all 300- and 400- level classes.

2. Criteria for Certification: Because of enrollment pressures which, at times, exceed the carrying capacity of the School's faculty and facilities, any of the following procedures for certification into these degree programs may be instituted in addition to those listed under "Eligibility for Consideration."

If enrollment numbers increase, qualification for initial certification, as well as continuation of certified status, may be evaluated based on several criteria including academic integrity, overall GPA, and GPA in major coursework. Additionally, all or part of the following ranking procedures may be used depending on enrollment numbers and space available in each degree program. Eligible applications may be ranked by:

(a) WSU GPA or, if a new transfer, the transfer GPA
(b) GPA in Math and Science courses
(c) GPA in CptS and/or EE courses and, if applying to EE,
(d) GPA in other Engineering courses.

GPA's in (b) and (c) may be adjusted to average in all grades on repeated courses

Those students ranked high in all applicable categories will be certified. Other factors such as credit hour load per semester, number of courses repeated, and extenuating circumstances may be taken into consideration if deemed appropriate. Preference may be given to Washington State residents. This evaluation will be done by a committee of members comprised from the School of Electrical Engineering and Computer Science.

At the current time students who meet all certification requirements listed under "Eligibility for Consideration" and have no other issues, such as academic integrity issues, will be certified into their chosen degree program.

3. Eligibility for Consideration: To be considered for certification into any of the EECS programs a student must have satisfied the following requirements:

3a. Major Certification
Completed at least 30 semester hours
Have a Cumulative GPA of 2.5 or higher
A "C" or better grade in all of the CptS or EE courses, and their prerequisites, for the degree specific coursework listed below:

3b. Minor Certification
Certified into a primary major
Completed at least 60 credits
The minor cannot be too similar to the primary major (e.g. Software Engineering major cannot seek a Computer Science minor)
A "C" or better grade in all of the CptS or EE courses, and their prerequisites, for the degree specific coursework listed below:

- **Computer Science**: CptS 121/131, 122/132, 223/233
- **Computer Engineering**: CptS 223, EE 214, 234
- **Electrical Engineering**: EE 214, 261, 262
- **Software Engineering**: CptS 121/131, 122/132, 223/233

4. Notification of Certification: You will be notified via email of the committee's decision regarding your certification status. It is very important that you are checking email sent to your WSU email account as this is the only method of communication used to notify students.

5. Decertification: Any student who is found to be in violation of any WSU, departmental, or individual class academic integrity policy may be decertified. Students who fall below a cumulative 2.0 GPA and are academically deficient under Academic Regulation 38 or 39 may be decertified in accordance with Academic Regulation 56.

A student denied certification or decertified in a particular semester may reapply at a later date and will be considered with all other applicants at the time of reapplication. Students not certified or decertified by the School may appeal to the Voiland College of Engineering and Architecture's Associate Dean for a review to ensure that the accepted departmental procedures were followed.

Certification Additional Information

The Certification Committee will have access to your advising file, including current WSU and transfer transcripts.

Certification Committee Meetings

The certification committee meets after grades have been posted following the end of the current semester.

You will be notified via email of the committee's decision regarding your certification status. It is very important that you are checking email sent to your WSU email account. Applications submitted after the deadline will not be considered.

I understand that I will be notified via my WSU email address only. If I am unable to access my WSU email I will contact WSU IT (CougTech) and request assistance. Furthermore, I understand that review of applications will not begin until AFTER grades for that semester post and usually does not take place for 1-2 weeks after the term ends.

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